

# Town of Kenton, Delaware

## Town Council Meeting Minutes

December 3, 2018 at 7:15<sup>P.M.</sup>

Kenton Town Hall

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**Executive Meeting to Reorganize was Scheduled for 7:00 PM as Mayor Howard Coleman has moved out of town. This meeting was postponed per the advice of the town attorney and is pending a reschedule.**

### **Call to Order**

The Public Meeting was called to order at 7:15 by Acting Mayor Caple.

### **Pledge of Allegiance and Moment of Silence**

The Pledge of Allegiance and a Moment of Silence were led by Acting Mayor Caple.

### **Roll Call**

Roll was called with the following members in attendance:

- Acting Mayor - Paul Caple
- Council Member - Herb Boyles
- Council Member - Amanda Porter-Westfall

The following members were absent:

- Secretary - Kathy Lachmann

The meeting minutes were taken by Amanda Porter-Westfall.

### **Agenda Items to Add/Remove**

Councilman Boyles mentioned adding to new business how town checks are signed.

### **Discuss/Approve Previous Minutes**

Secretary Lachmann was absent and the previous month's minutes were not provided.

### **Open Forum**

Acting Mayor Caple opened the floor to residents in open forum, but as no one opted to speak, the open forum was closed.

### **Building Permits**

Acting Mayor Caple opened the floor to any resident requesting a building permit, but no one came forward.

### **Town Reports**

- The Treasurer Report was presented by Treasurer Robin Kassing.
  - A motion to approve the Treasurer Report was made by Councilman Boyles. The motion was seconded by Councilwoman Porter-Westfall. There were no "nay" votes.
  - The Treasurer Report was approved.
- The Police Report was presented by Corporal Warren McGee.
- There is no events team at this time so no Events Report was given.

### **Old Business**

- Ordinance Review: There were no ordinances pending review.
- Town Budget: This was re-tabled for next year.
- Ordinance Enforcement: There was nothing at this time.

### **New Business**

- Vote to adopt a resolution approving the annexation of two parcels on Sudlersville Road to the municipal limits of Kenton. Parcel #'s 03-00-04400-02-0301-000 and 03-00-04400-02-0302-000 owned by Rudy S. and Lydia Byler.
  - Acting Mayor Caple read the resolution.

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- Councilman Boyles made a motion to approve the resolution and the motion was seconded by Councilwoman Porter-Westfall. There were no "nay" votes.
- The resolution was approved.
- Proposal to add the roadway in front of the two properties to be annexed to include the roadway in the annexation request (for law enforcement).
  - Acting Mayor Caple asked if anyone in the town objected to this proposal.
  - As no one came forward, it was decided this would be discussed with the town attorney.
- Town council to approve a letter of support for the Kent County Sewer Ordinance amendment.
  - Kent County has drafted an amendment to their ordinance to allow Dollar General to connect to the sewer system.
  - A letter of support from the Town of Kenton was read.
  - Councilman Boyles made a motion to approve the letter and the motion was seconded by Councilwoman Porter-Westfall. There were no "nay" votes.
  - The letter was approved.
- There was a discussion of how town checks were to be signed.
  - The checks will be drafted by the treasurer and signed by the mayor, as stated in the town charter.
  - Councilman Boyles and Councilwoman Porter-Westfall were in agreement.
- 1<sup>st</sup> Reading of the Good Standing Ordinance.
  - Acting Mayor Caple read the Good Standing Ordinance.

### **Motion to Adjourn**

- At 7:40 PM, Councilman Boyles made a motion to adjourn. The motion was seconded by Councilwoman Porter-Westfall. There were no "nay" votes.
- The meeting adjourned.
- Next meeting will be on January 7, 2019 at 7 PM.

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Mayor

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N/A

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Vice Mayor

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Secretary

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Councilmember

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Councilmember